



## Programme Overview

# 1<sup>st</sup> year internship

Certificate in Christian Ministry (Internship) (Level 4)



© Copyright to **Elim Leadership College** a division of the Auckland East City Elim Church Trust. All rights reserved. For use by students and staff of Elim Leadership College. All other parties must obtain written permission from the College before reproducing this document in any way, in part or in whole.

# WHY ELIM LEADERSHIP COLLEGE?

Factors that make Elim Leadership College unique:

## 1. Three year progression

Elim Leadership College (ELC) has three internship programmes each of which build on learning gained in the previous years to form a progression from years 1 to 3.

- 1 Certificate in Christian Ministry (Internship) (Level 4)**  
Laying the groundwork - Doing the job, developing skills
- 2 Diploma in Christian Studies (Christian Leadership) (Level 5)**  
Building awareness - Understanding the "why behind the what"
- 3 Diploma in Christian Studies (Christian Leadership) (Level 6)**  
Growing a ministry - Formulating solid strategies, making it happen

## 2. Work-Integrated learning strategy

ELC's work-integrated learning strategy ensures graduates have both knowledge and understanding of Christian leadership and ministry, and have also developed real-world skills necessary to lead and support the local church.

Direct application and integration of learning into the student's practical ministry context is supported by experienced lecturers, online forum discussions and assessments that relate directly to ministry activity.

## 3. ELC values

### **We are Elim**

Elim Leadership College (ELC) was established in 1997 as Ministry Training College by Elim Christian Centre. We remain a vital part of the ministry and calling of Elim Christian Centre Auckland to build centres of hope that reach, serve and influence the world for Christ. As part of Elim we share its culture and DNA.

### **We are partnering**

We believe the best way to equip leaders is in the environment of a healthy local church. We actively seek partnerships with the local church in which our students serve. Therefore, this program will only enroll students who have been selected for ministry by their local church leadership

### **We are growing people**

We seek to grow leaders of Christ-like character who have developed practical leadership and ministry skills. We are committed to walking with each student on their personal leadership journey of growth.

### **We are equipping for practical ministry**

In all our programmes classroom learning goes hand-in-hand with real-world application. Each program is set up to provide opportunities for students to step out beyond their comfort zones and bring what they have in a meaningful and tangible way.

# 1<sup>st</sup> YEAR INTERNSHIP

The Certificate in Christian Ministry (Internship) (Level 4) is a 1 year, full-time programme. While the content of this programme is divided into two main areas, theoretical (60 credits) and practical (60 credits), learning takes place in a supervised and mentored internship context. Linking theory with practice is of vital importance in this programme.

This first year of internship aims to enable learners to gain a broad knowledge and understanding of Christian leadership and ministry on a very practical level.

## **Interns will:**

- Participate in online lectures provided by experienced ministry leaders.
- Work independently in their own unique practical ministry context under the guidance of an experienced supervisor and mentor.
- Set their own practical ministry goals (in conjunction with their supervisor) according to their ministry responsibility and context.
- Complete activity logs and reflect on what they are learning and how it applies.
- Participate in online forum discussions.
- Complete assessments that both enhance learning and inform their practice.
- Attend three 5-day block courses in Auckland.
- Have the opportunity to grow in knowledge, skills and attitudes required of those in Christian ministry.

## **Interns will learn how to:**

- Apply a foundational knowledge of the Bible and Christian belief.
- Build their own relationship with God and help others to do the same.
- Learn the skills necessary to work in a ministry context.
- Organise and prioritise their own workload.
- Set realistic goals and make plans that work.



# PROGRAMME CONTENT

All courses in this programme are compulsory and students must pass each course with a grade of 60% or more in order to gain the qualification. This programme is made up of the following courses.

Semester 1		Semester 2	
Leadership Foundations	15 credits	Ministry in Action	15 credits
Defining Our Faith (Theology)	15 credits	Reading and Interpreting Scripture	15 credits
Internship 1	30 credits	Internship 2	30 credits
	<b>60 credits</b>		<b>60 credits</b>

## Leadership Foundations (15 credits)

This course introduces students to foundational Christian leadership principles including both personal and organisational aspects as well as practices needed for sustainability in leadership.

Major topics covered in this course include:

Defining Leadership	Relationship with God
Time management	Strategic planning
Conflict resolution	Decision making
Leading change	Leadership styles
Team building and team development	Sustainable leadership

## Defining Our Faith (Theology) (15 credits)

This course provides a basic understanding of Christian beliefs and begins to outline some of the practical implications of these beliefs for Christian life and ministry.

Major topics covered in this course include:

God's existence	The atonement
Humanity	The attributes of God
The Trinity	Sin
The church	The Holy Spirit
The humanity and divinity of Christ	The Scriptures

## Ministry in Action (15 credits)

This course provides a foundational understanding of Christian ministry including working with volunteers, leading a small group and communication.

Major topics covered in this course include:

Communication	Working with volunteers
Leading small groups	Ministry in action
Ministry in various contexts including different cultures	

## Reading and Interpreting Scripture (15 credits)

This course overviews the story of the Bible and introduces students to the core skills required for interpreting scripture.

### Major topics covered in this course include:

Bible storyline	Prophets	Parables
Foundations for interpreting Scripture	Psalms	Acts
Old Testament narrative	Wisdom literature	Epistles
Law	Gospels	Revelation

## Internship 1 (30 credits)

Interns work independently in their local church under the guidance of an experienced local supervisor and mentor. Included in the evaluation will be prioritization of key tasks and responsibilities.

## Internship 2 (30 credits)

In conjunction with their supervisor, interns will review goals and revise their plans in a manner that builds on what they accomplished in Internship 1. Included in the evaluation will be a review and evaluation of their work/life balance for sustainable leadership.



### In undertaking this programme interns will commit to:

2 x 2-hr live online lectures per week (Wednesdays, 9.00-11.00am and 12noon-2pm)

15 hrs per week ministry in their local church

13 hrs per week self-directed study and assessments

3 x 5-day live-in block courses in Auckland (usually March, May/June and August)

# PROGRAMME COMPONENTS

<u>Duration</u>	42 weeks (including holiday weeks)	
<u>Comprised of</u>	35 teaching weeks (including 3 block courses) 1 introductory week 6 weeks holidays	
<u>Average hours per week</u>	Teaching	6.3
	Self-directed study	28.0
	Total hours per week	34.3
	Total hours for the year	1200
<u>Practical ministry per week</u>	15 hours supervised internship	

Lectures will be held at the following times:

Wednesdays	9.00 am-11.00 am 12.00 noon-2.00 pm
------------	--

Block courses:

Three block courses will be held in Auckland - in February, May/June and August (dates to be advised). Interns must attend all block courses without exception.

Interns are also expected to attend and serve at Elim's ONE Conference in October.



# APPLICATION DETAILS

## Course Fees

Course fee – Domestic students	\$5,200.00
Course fee – International students	\$8,000.00
Recognition of prior learning	\$50 per unit

This programme is eligible for student loans and allowances through StudyLink. Some students may qualify for [Fees Free Study](#).

## Entry Requirements

There are no academic prerequisites.

Applicants must be 18 years or over.

As this is an internship programme, entry will be dependent on having an approved supervisor and mentor and gaining approval from the lead pastor of the church where the internship will take place.

International students: A minimum English Language IELTS (Academic) 5.5 with no band score lower than 5 is required, or equivalent as per NZQA table *Internationally Recognised English Proficiency Outcomes for International Students*.

## Block courses

Travel to and from block courses is the responsibility of the intern. Accommodation and meals while at Block course are covered by the course fees. ELC will also provide transport to and from Auckland Airport to the block course venue where needed.

## Applications

- As ELC internships are based on a partnership between ELC and the local church, applications must be completed in agreement with the local Lead Pastor.
- Application forms for 2018 are available on our website ([elc.org.nz](http://elc.org.nz))

## Supervisors and Mentors

- Each Intern will require a Supervisor who is able to meet with the intern for approximately 30-60 minutes each week, and a Mentor who will meet with them at least fortnightly throughout the year.
- Supervisors and Mentors training will be provided in March via a live online class. Completion of this training is required.
- Supervisors and Mentors are required to submit progress reports on their intern's work each term, using a template supplied by ELC.



# SUPERVISORS AND MENTORS

**The Supervisor** oversees the practical component of the internship programme which is agreed by the supervisor and intern at the beginning of the internship. Supervisor responsibilities include:

- Helping the intern to plan ministry goals and steps to achieve those goals.
- Giving clear instructions and overseeing the intern's weekly work commitments.
- Actively seeking to train and develop the intern in their ministry area.
- Meeting with the intern weekly for the duration of the programme, to discuss the intern's progress and activities within their role.
- Completing quarterly Supervisor Report and email them to ELC.
- Maintaining open communication with ELC throughout the programme. It is important that the Supervisor raises any concerns relating to;
  - prolonged or any unexplained absence
  - poor performance or learning



**The Mentor** oversees the character and spiritual growth of the intern. Internship is a challenging time and the support of a Mentor willing to walk the journey of personal growth with the intern is invaluable. Mentor responsibilities include:

- Offering support, encouragement, advice and a caring sounding-board for the intern who will probably face many hurdles over the course of the programme.
- Meeting with the intern every month and providing an opportunity for truthful sharing and feedback.
- Praying regularly for the intern.
- Holding the intern accountable to a self-care plan that the intern themselves have created.
- Completing a quarterly feedback report and returning it to ELC. This information, along with other feedback, is used to track the intern's wellbeing, relationship with co-workers and self-care.

# FURTHER INFORMATION

For further information, please refer to our website or contact us directly.

Website: <https://www.elc.org.nz>

Facebook: <https://www.facebook.com/ElimLeadershipCollege>

Phone: 09-5380383

Email: [info@elc.org.nz](mailto:info@elc.org.nz)

Location: 198 Mahia Road  
Manurewa  
Auckland

Postal address: PO Box 58-644  
Botany  
Auckland 2163

## Accreditation

Elim Leadership College is accredited by the New Zealand Qualifications Authority under the provisions of the Education Act 1989 to provide education and training.